

**Policy Research Officer
Institutions, Government and Cities
Cowes-based, UK**

We are looking for someone with strong experience in the policy arena to join our Institutions, Governments and Cities team to be responsible for analytical and research guidance for the Foundation's public sector partners.

What we do

The Ellen MacArthur Foundation is an innovative not-for-profit organisation with a mission to accelerate the transition to a circular economy. The Foundation works with the world's largest organisations and the emerging innovators that are bringing a circular economy to life. The Foundation does so by accelerating change across six interlinked areas:

- **Business** – Catalysing circular innovation and creating the enabling conditions for it to scale globally and at all levels. We influence the work of organizations and provide the network, tools, opportunities and visibility to set and achieve ambitious circular economy goals and to inspire their peers.
- **Communications** – Engaging a global audience around the circular economy. Through 'moments' such as our Disruptive Innovation Festival which reached 1.5M people in 100+ countries in 2018 as well as traditional and digital channels, the Foundation leverages its rapid growth to reach a global audience.
- **Insight and analysis** – Providing robust evidence about the benefits and implications of the transition for existing and future leaders implementing the circular economy at scale. Outputs include our ground-breaking reports that provide a vision for a circular economy.
- **Institutions, Governments and Cities** – Engaging with organisations such as UN Environment Program, World Economic Forum, World Resources Institute, the European Commission, as well as a network of 20+ cities and local and national government departments, the Foundation seeks to inform public policy makers and provide evidence-based insights into public/private forums.
- **Learning** – Inspiring a generation to re-think the future through the circular economy framework and equipping pioneering individuals within business and government to drive systemic change.
- **Systemic Initiatives** – Transforming key material flows such as fashion, food and plastics to demonstrate a circular economy, we show that transforming global industries from linear into circular is possible and doable in practice, at scale, with incredible speed.

Please refer to www.ellenmacarthurfoundation.org/about for further details.

Institutions, Governments and Cities can create the right enabling conditions for circular economy activity to thrive. They can set direction where appropriate, and be drivers of innovation and investment in a circular economy themselves. From international institutions that set the global agenda to municipal entities that deliver change at the local level, we aim to engage stakeholders at all scales - from inspiration to implementation.

Role & Responsibilities:

- Staying up to date with the latest policy and regulatory news, building a knowledge base and sharing information with the Foundation and its networks.
- Conducting your own research and working in collaboration with the Insight and Analysis (I&A) team and Policy Research Manager within the Institutions, Governments & Cities team, you will bring specific policy elements and recommendations to relevant projects
- Regular interactions with the Foundation's network of Institutions, Governments and Cities including interviews to capture insights, identify barriers and potential transition pathways, and the preparation and facilitation of workshops and meetings
- Presenting findings/recommendations in reports and speaking at events

Person specification:

- Experience of working in the public policy arena, ideally within government and/or international institutions
- Proven ability to manage multiple threads of work with tight deadlines, ensuring high-quality results
- Communication - verbal and written - and facilitation skills (including public speaking)
- The intellectual capacity and analytical skills to understand the principles of the circular economy, apply them to different contexts, and make connections
- European language skills a plus
- Enjoys working in teams and see the benefits of collaboration

***Please apply with CV, covering letter and salary expectation to Barbara Calland
(barbara@ellenmacarthurfoundation.org)***

Desired starting date: As soon as possible

Salary package: Competitive within the charity sector

Location: Based in Cowes, Isle of Wight, UK

Closing date: 31st May 2019