Senior Policy Officers
Food and Agriculture
Plastics
Fashion

Brussels based

We are growing our policy team and are looking for 3 people with strong experience in the policy arena to join our Institutions, Governments, and Cities team. The Senior Policy Officers will engage with EU Institutions, and where relevant, International Institutions (e.g. UN, G7, G20, OECD) and targeted National Governments in order to support the transition towards a circular economy.

The successful candidates will be highly literate on the EU policy ecosystem and the working mechanisms of international institutions with an understanding of key stakeholders and processes, and will have an interest and, ideally, experience in one of our key Systemic Initiative (SI) areas- Food, Fashion, and Plastics. Please find links to the programmes here: Food Initiative Make Fashion Circular New Plastics Economy

The Ellen MacArthur Foundation’s Institutions, Government and Cities Programme (IGC):
Institutions, Governments and Cities can create the right enabling conditions for circular economy activity to thrive. They can set direction where appropriate and be drivers of innovation and investment in a circular economy themselves. From international institutions that set the global agenda to municipal entities that deliver change at the local level, we aim to engage stakeholders at all scales - from inspiration to implementation.

Role & Responsibilities:

● **Grow and maintain the Foundation’s relationships** with key EU Institutions (primarily) and International Institutions (e.g. OECD, UN, FAO, UNEP) that are working on the SI topics.

● **Represent the Foundation and share the Foundation’s insights** with EU Institutions and International Institutions by attending and speaking at external events and participating in external meetings, drawing on experts within our SI teams as appropriate.

● **Keep abreast of key policy and legislative developments** in Brussels on Food, Fashion and Plastics, within specific international institutions, and where relevant in targeted countries, identifying opportunities for collaboration and intervention. Share these insights with the Foundation’s SI and IGC teams.

● **Identify research and policy analysis needs** and work with the SI teams and the IGC research unit to deliver position papers and policy briefings for use internally and with key stakeholders.
Your profile:
- Academic degree in a relevant field (economics, environment, political science, law);
- Good working knowledge of EU and international policy processes;
- Strong network and track record of building relationships across EU institutions and other key stakeholders;
- An interest and, ideally, experience in Fashion, Food or Plastics or related field with the ability to pick up technical details quickly;
- Ability to direct, steer, and align internal resources, ability to manage upwards;
- Excellent communication skills both written and verbal, with the ability to summarise complex information;
- Strong programme management and organisational skills, with proven ability to organize, manage and deliver work products on time;
- Ability to work effectively within a cross-cultural, multinational environment;
- Team player, flexible and pragmatic, with strong interpersonal skills;
- Ability to travel, including regular trips to the Foundation’s office in Cowes, UK;
- Ability to work independently.

Please apply with CV, covering letter and salary expectation to:
Barbara Calland (barbara@ellenmacarthurfoundation.org)
Ellen MacArthur Foundation, 42 Medina Road, Cowes, Isle of Wight, PO31 7BX

Desired starting date: asap
Closing date: March 4th, 2020
Salary package: Competitive within the charity sector
Location: Brussels, Belgium

If you would like to learn more about the Ellen MacArthur Foundation or the circular economy, please visit www.ellenmacarthurfoundation.org