The following terms and conditions (the ‘Official Rules’) govern the submission of an application (‘Application’) for the Circular Economy Programme, From Linear to Circular (The ‘Programme’) administered by the Ellen MacArthur Foundation (EMF).

BY SUBMITTING AN APPLICATION, YOU HEREBY AGREE TO BE BOUND BY AND COMPLY WITH THESE OFFICIAL RULES. THIS PROGRAMME IS VOID WHERE PROHIBITED BY LAW AND NO FEE OR PURCHASE IS REQUIRED TO PARTICIPATE.

PROGRAMME DATES
The Programme consists of the following:

(i) An online collaborative phase commencing on the 4th of May 2020 through to the 14th of June 2020 consisting of three hours per week.
(ii) A four-day attendance workshop at a venue to be confirmed in London, United Kingdom, on the 15th of June through to the 18th of June 2020.
(iii) A circular economy pioneer phase where you will finalise the collaborative project online and be involved with the Ellen MacArthur Foundation as a circular economy pioneer and within our (online) communities.

The deadline for submitting an Application is the 8th of March 2020, at 11:59pm GMT. The EMF reserves the right to terminate, modify, or suspend the Programme and these Official Rules, for any reason, at any time, and without any liability.

ELIGIBILITY
Eligible: The Programme is open to those who are currently enrolled or have a confirmed acceptance on a postgraduate course at a recognised tertiary institution (‘Student Participant’); and those who are at the beginning of their career and are actively involved with the circular economy within their profession (‘Professional Participant’).

Applicants should be at least 20 years of age on the date of an Application. If you are below this age, we may consider your Application, but this will be done on a case by case basis and at the sole discretion of the EMF.
There is no upper age limit for entry, but you must be in the early years of your professional career.

Both Student Participants and Professional Participants must be able to provide confirmation that the circular economy plays a substantial part in their postgraduate course and employment respectively.

Not Eligible: The Programme is not open to Student Participants who are not enrolled in a postgraduate course and those who do not match the criteria described in the document outlining the application process and the selection criteria.

General: Each Student Participant and Professional Participant is referred to as ‘Entrant’ or ‘you’.

HOW TO ENTER
Application Form: The EMF Website www.ellenmacarthurfoundation.org/ceprogramme includes further instructions and the required application form (‘Application Form’ that you must follow and use to submit an Application. Please ensure that your Application is complete and final before submitting it. You may not revise your Application once it has been submitted.

Application Submission: Application Forms are available online at www.ellenmacarthurfoundation.org/ceprogramme. In addition to the Application Form, a video via YouTube is also required and details on how to upload this are set out on the Application Form.

For Entrants in China without VPN, please use Youku (http://www.youku.com/) and add the line in the Application form. If none of the video channels are available in your country, please contact us at ceprogramme@ellenmacarthurfoundation.org.

Application Video: Your video must:
· be in English
· be no longer than 90 seconds
FROM LINEAR TO CIRCULAR - London 2020
Official Terms and Conditions

· include a cover frame clearly showing your name
· show a clear separation between your responses to each question

Application: As used herein ‘Application’ includes all information and materials submitted through the Application Form or otherwise submitted in connection with the Programme, including the application content, original ideas, documents, drawings, graphics, videos, prototypes or any other materials or information you submit.

Entrants are responsible for all expenses associated with preparing and submitting an Application.

All Applications must be in English. By submitting an Application, an Entrant represents and warrants that the Entrant:

· is not submitting any confidential, proprietary, or trade secret information and you understand that your Application will not be treated as confidential by the EMF
· is not submitting any content that contains software viruses, Trojan horses, worms, time bombs, bots or any other computer code or files that are designed to disrupt, damage, or limit the functioning of any software or hardware
· has the right to licence and/or sell the Application to EMF
· that the Application does not, to your knowledge, violate any applicable law, statute, ordinance, rule or regulation, or any agreement with a third party, and
· that the Application does not, to your knowledge, infringe upon or violate intellectual property rights held by any third party

Application Schedule: The application period commences on the 11th of February 2020 and closes on the 8th of March 2020 at 11:59pm GMT.

Application Shortlisting: The application shortlisting period commences on the 9th of March 2020 and closes on the 29th of March 2020 at 5:00pm GMT.

Shortlisting Interviews: Some of the shortlisted applicants will be invited for an online interview. These applicants will be notified on the 30th and 31st of March 2020, and then an online interview will take place between the 1st - 3rd April 2020.
Application Confirmation: Confirmation of a place on the Programme will be made by e-mail on or around the 6th of April 2020.

DO NOT SUBMIT CONFIDENTIAL INFORMATION. YOUR APPLICATION WILL NOT BE TREATED AS CONFIDENTIAL.

SELECTION CRITERIA

The EMF is seeking innovative thinkers and doers who will help them develop and evolve the concepts of the circular economy.

Applications will be evaluated using the following criteria (‘Selection Criteria’):

- A completed Application form for Professionals
  OR
- A completed Application Form for Postgraduate Students
- A response to the question “What aspect of the circular economy intrigues you most and why?” and
- A response to “How do you feel you can contribute in the transition to a circular economy?”

Entrants’ responses will be evaluated on the thinking and content of each, the application of their knowledge to the questions, the contextualisation and completeness of the responses, the presentation and technical proficiency of their responses and the ability to be truly pioneering in accelerating the transition to a circular economy.

If an Applicant is involved, directly or indirectly, in an activity (as determined by the EMF in its sole discretion) that would present a potential or actual conflict of interest through their participation in the Programme, then that Applicant’s Application shall not advance.
INTELLECTUAL PROPERTY RIGHTS
Application Evaluation and Licence: By submitting an Application, you agree to grant and hereby do grant to the EMF a royalty free, non-exclusive, irrevocable license to use any information, graphics, concepts, inventions, approaches, technology, designs, videos, drawings or prototypes arising from or contained, incorporated or referenced in your Application, whether or not protected by patent or copyright or other intellectual property rights, for purposes related to the Programme or a future programme: including Selection Criteria, review, testing, and/or conduction experimental proof of concept tests to determine the technical feasibility of the Application; promoting and documenting the Programme.

Your Information: By submitting an Application, you consent to the use by the EMF and their affiliates, of your name, image, biographical information, and any trademarks or services marks and any personal data submitted with your Application, for any purposes related to the Programme, a resulting product, or a future programme. For uses beyond the consent that you grant herein, you agree that the EMF’s use of your personal data will be governed by (i) the Data Protection Act 2018 until the effective date of its repeal (ii) the General Data Protection Regulation (EU) 2016/679 (GDPR) and any national implementing laws, regulations, and secondary legislation, for so long as the GDPR is effective in the United Kingdom, and (iii) any successor legislation to the Data Protection Act 2018 and the GDPR.

The EMF’s Intellectual Property: You agree that nothing in the Official Rules grants you the right or licence to use any Intellectual Property of the EMF, including without limitation the EMF’s logo, trademarks or service marks.

LIMITATION OF LIABILITY
You hereby agree and release, indemnify and hold harmless, the EMF and its respective affiliates, representatives, officers, directors and employees (collectively ‘EMF Entities’) from and against any injuries, losses, damages, claims, actions and any liabilities of any kind (including lawyers’ fees) resulting from or arising out of your participation in, association with, or submission to the Programme (including any claims alleging that your Application infringes, misappropriates, or violates any third party’s intellectual property rights). EMF Entities are not responsible for any technical failures related to communication or application
failures, such as unavailable networks or server connections or other failures related to hardware, software, viruses, or incomplete or late or misdirected Applications. Any compromise to the fair, proper and legal conduct of this Programme may result in the disqualification of an Application, the termination of the Programme or other remedial or legal action at the sole discretion of the EMF.

IN NO EVENT WILL THE EMF BE RESPONSIBLE FOR ANY DIRECT, SPECIAL, INCIDENTAL, EXEMPLARY, PUNITIVE OR CONSEQUENTIAL DAMAGES (INCLUDING LOSS OF USE, DATA, BUSINESS OR PROFITS) ARISING OUT OF OR IN CONNECTION WITH YOUR PARTICIPATION IN THE PROGRAMME WHETHER SUCH LIABILITY ARISES FROM ANY CLAIM BASED UPON CONTRACT, WARRANTY, TORT (INCLUDING NEGLIGENCE), STRICT LIABILITY OR OTHERWISE, AND WHETHER OR NOT EMF HAVE BEEN ADVISED OF THE POSSIBILITY OF SUCH LOSS OR DAMAGE.

Some jurisdictions do not allow the limitation or exclusion of liability for incidental or consequential damages, so the above limitation or exclusion may not apply to you.

NO OBLIGATION
You acknowledge that multiple participants may submit Applications that contain designs, concepts, approaches, or technologies similar to your Application and that the EMF and/or its respective affiliates may already be investigating or developing technical solutions or have business activities that are related to or similar to those disclosed in your Application. You acknowledge and agree that the EMF’s actions with respect to another Application or one of its own solutions, investigations, or business activities, even if similar to your Application, will not create any liability, of any kind, by the EMF to you or others.
Participation in the Programme does not create an obligation on the EMF’s part to enter into any business relationship with you or take any action with regard to your Application.
APPLICABLE LAW
These Official Rules and any non-contractual obligations arising out of or in connection with it shall be governed by, interpreted and enforced with the laws of England and Wales.

BY SUBMITTING AN APPLICATION, YOU ARE ACCEPTING THE TERMS AND CONDITIONS STATED IN THESE OFFICIAL RULES, AGREEING TO BE BOUND BY THE DECISIONS OF EMF, AND WARRANTING THAT YOU ARE ELIGIBLE TO PARTICIPATE IN THE PROGRAMME AND HAVE ANY NECESSARY RIGHTS TO DO SO. IF YOU CAN NOT ACCEPT THESE OFFICIAL RULES, DO NOT SUBMIT AN APPLICATION TO THE PROGRAMME.